

**KENTUCKY BOARD OF LICENSURE FOR PROFESSIONAL ART THERAPISTS
MINUTES
September 9, 2020**

A regular meeting of the Board of Licensure for Professional Art Therapists was held via ZOOM hosted by the Department of Professional Licensing, on September 9, 2020 at 1 p.m.

MEMBERS PRESENT

Anna Church
Becky Hunger
Judith Magder
Theresa Adamchik

Department of Professional Licensing STAFF

Megan Norton, Board Administrator

OTHERS

Bryan Morrow, Office of Legal Services

MEMBERS ABSENT

Kerri Hensley

CALL TO ORDER

Ms. Church called the meeting to order at 1:01 p.m.

MINUTES

Ms. Adamchik motioned to approve the minutes from the July 8, 2020 meeting, seconded by Ms. Church and the motioned carried.

FINANCIAL REPORTS

The Board reviewed financial statements for July and August 2020. No further action required.

LICENSURE STATUS REPORT

The licensure status report was reviewed. No further action required.

PPC/DPL REPORT

Ms. Norton advised Commissioner Newman had a conflicting meeting and was unable to attend today. She the building is still closed to the public and meetings will continue via telecommunication until further notice.

OLD BUSINESS

Ms. Norton advised she received the list of nominees to replace Ms. Church's position from the Association. Ms. Church suggested the Board go ahead and select a new Chair since it is unknown when she will be replaced. After discussion, Ms. Hunger nominated Judi Magder to become Chair once Ms. Church has been replaced. Ms. Church seconded this and it carried.

Mr. Morrow advised the Board would need to vote on the position of Secretary as well. After discussion, Ms. Magder made a motion to nominate Becky Hunger as Secretary. Ms. Adamchik seconded this motion and it carried.

NEW BUSINESS

Ms. Norton advised it was brought to her attention that Board Approved Supervisors are not being notified when their supervisor status expires. She has requested that an automatic email be sent to those expiring within 60 days. She also advised previous administrators entered some into the system without expiration date. She advised she has made a spreadsheet of those who have expired and intends to notify them. Ms. Church would like the letter to allow a grace period to renew since this was a clerical error. Ms. Norton will draft the letter and bring to the next meeting for approval.

Ms. Norton also asked if the Board would like the Supervisor exam to be programmed to an online format. She advised the Board will still need to approve who can take the exam as normal but the licensee will be sent a private link to the exam. This will allow for an automated grading system and automatic update of their expiration dates. Ms. Church made a motion to approve the exam being made electronic, Ms. Adamchik seconded and it carried.

LEGAL COUNSEL

Mr. Morrow advised he had no update at this time.

APPLICATIONS REPORT

No applications were reviewed at this meeting.

Licensed Professional Art Therapist Associate Approved:

Licensed Professional Art Therapist Approved:

Request to take Board Approved Supervisor Test:

Request to take ATCBE:

Reinstatement:

Continuing Education:

NEXT MEETING

The next meeting is scheduled for 1 P.M. November 18, 2020 hosted by the Department of Professional Licensing.

ADJOURN

There being no further business, Ms. Church adjourned the meeting at 1:28 p.m.